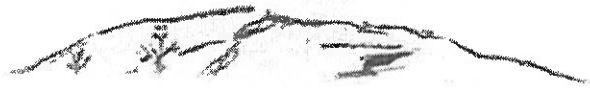


*Public Water Supply District No. 1
of Jefferson County, Missouri*



Direct Payment Plan

Dear Customer

Sign up for our Direct Payment Plan and your monthly water bill payment will be deducted electronically from your checking or savings account. There is no charge for this payment option.

- Complete the Application for Direct Payment Plan
- Attach a check from your bank account marked VOID or a printed deposit slip
- Return the completed application and the VOID check / deposit slip to our office
- Continue paying your water bill in the manner you have done in the past **UNTIL you receive your first water bill with the wording, DRAFT, printed on the bill. Once you receive this bill, your Direct Payment Plan will be in effect.**
- Your bank account will be drafted each month three days prior to the bill due date
- To discontinue payment by the Direct Payment Plan, you must notify the District in writing thirty days in advance of the cancellation date

Insufficient Funds Policy

In the event that the customer's bank does not accept our electronic draft request, the customer will be mailed a letter immediately at the billing address stating: Amount of the bill and a service charge must be paid immediately by cash or money order at the District's office and no later than five days from the date of the letter by 12:00 p.m. (noon). If payment is not received by the date and time specified, water service will be terminated in accordance with the District's policy for termination of service. All fees for termination and reconnection of water service will also be charged and must be paid by cash or money order prior to turning on the water.

If you have any questions, please contact our office.

Thank you.

Application Attached

**Public Water Supply District No. 1 of Jefferson County, Missouri
Application For Direct Payment Plan**

With this convenient payment plan, your water bill payment is transferred electronically from your bank to ours. There is no charge to our customers for this service and you will continue to receive a monthly water bill for your records.

Please Print

_____ PWSD No. 1 Account Number

Name (as it appears on the account)

Service Location Street City State Zip

Billing Address (if different) Street City State Zip

Email Address

Daytime Telephone Number

Alternate Telephone Number

To participate in the Direct Payment Plan, I _____ (Account Holder) authorize Public Water Supply District No. 1 of Jefferson County, Missouri, to electronically draft my financial institution _____ (Bank Name) for water bill payments in advance of the due date from the following bank account:

Please complete one: Checking Account # _____
Savings Account # _____

Attach a blank check marked VOID / printed deposit slip from the account that will be used for your Direct Payment. We cannot process your application without this completed form and the void check/deposit slip.

All terms and conditions in the Security Deposit Contract/Application for Water Service previously signed by the customer remain in effect.

To discontinue payment by Direct Payment transfer, you must notify the District in writing thirty days in advance of the cancellation date.

Account Holder's Signature

Date

Account Holder's Signature

Date

Continue paying your water bill in the manner you have done in the past UNTIL you receive your first water bill with the wording, DRAFT, printed on the bill. Once you receive this bill, your Direct Payment Plan will be in effect.

**Return the completed application and your void check to
PWSD 1, P.O. Box 646, Arnold, MO 63010
Phone 636 296-0659 Fax 636 296-4918**